



Institute of  
Management Technology  
Dubai

## FACT SHEET for Incoming International Exchange [2021-22]



UG02, Dubai International Academic City, P. O. Box 345006, Dubai (United Arab Emirates)

Tel: +971 4 422 72 44 Fax: +971 4 360 48 44

Accreditation	Membership	Licensed
     	 	 <p>IMT Dubai has been selected by Eduniversal – Business School Ranking in the United Arab Emirates for the quality of the degrees offered to International and Arab students.</p>

### Website

[www.imt.ac.ae](http://www.imt.ac.ae)



### Contact for incoming students

Chairperson  
Office of International Relations  
**Email:** [ajay@imt.ac.ae](mailto:ajay@imt.ac.ae)

Office of Student Services  
**Email:** [studentservices@imt.ac.ae](mailto:studentservices@imt.ac.ae)

### Application Process

*Nominations Received from Home institution >> Acceptance letter & Factsheet sent via email by IMT Dubai >> Student sends **academic & visa documents** to [exchange@imt.ac.ae](mailto:exchange@imt.ac.ae) >> Student remits applicable visa/ housing/ library charges as mentioned in factsheet (p-3) >> IMT Dubai processes Entry Permit about five week before the start of semester >> Student receives a copy of entry permit via email and sends **travel details** to [studentservices@imt.ac.ae](mailto:studentservices@imt.ac.ae) >> Student reaches Dubai international airport (DXB) on IMT sponsored entry visa >> Student submits original passport for the resident visa processing (takes 2-3 weeks)*

#### Note:

All documents are accessible through web links shown in the red ink above. Submit visa documents in the advised formats to facilitate faster processing.



### Nomination Deadlines

Fall Semester (Sep. - Dec.): Mid-May

Spring Semester (Jan. - May): Mid-October

### Programs Offered to Exchange Students

**Bachelor of Business Administration (BBA)** - Specializations electives in Accounting, Retail, Logistics & Supply Chain

**Master of Business Administration (MBA)** - Specializations electives in Human Resource Management, International Banking & Finance, Marketing & Retail Management, Project & Operations Management.

### Academic Calendar

	Fall Semester	Spring Semester
Registration	Sun, 29 Aug 2021	Sun, 2 Jan 2022
Classes Start	Sun, 29 Aug 2021	Sun, 2 Jan 2022
Classes End	Thu, 09 December 2021	May 1, 2021
Final Exams	14 - 18 Dec. 2021	May 1-5, 2022
Semester End	Thu 18 Dec 2021	Thu, 5 May 2022
Breaks	19 Dec 2021– 07 Jan 2022 (Winter Break)	27 Mar – 7 April 2022 (Spring Break)

**Note:** Friday & Saturday are weekly offs. Public holidays as notified by Government.

Above dates are based on 2021-22 calendar and may change. Book your return air tickets are confirmation from program office

### Academic Requirements

#### For Masters

English: TOEIC 750, IELTS 6.0, TOEFL 79-80, PTE (Academic) 50-57, B2

Grade Point Average:

12 points (ECTS Scale), 3.0 out of 4.0 (US Scale) as per the latest semester

#### For Bachelors

English: TOEIC 700, IELTS 5.0, TOEFL 61 (IBT) 500 (Paper), B1/B2 borderline

Grade Point Average:

2.0 out of 4 (US Scale) or 10 out of 20 (ECTS Scale) in the latest semester

#### Double Degree students:

It is mandatory that your previous degree (i.e. Bachelors for Master degree seeking students) is certified as equivalent by UAE Ministry. Check [www.moe.gov.ae](http://www.moe.gov.ae) for procedure to obtain equivalence. Failing equivalence, IMT degree will not be awarded.

Double degree seeking MBA exchange student must complete 56 credits (including those finished & transferred from home university) to obtain IMT's degree. Out of the 56 credits, 50% credits must be validated at IMT Dubai.



### Credits Load & Hours

IMT Dubai follows US Credit System. Each credit (equivalent to 2 ECTS credits) requires 15 hours of classroom sessions plus 30 hours of out-of-class self-study preparation. Exchange students can register for maximum load of 14-16 credits in a semester.

### Course Selection & Registration

#### Medium of instruction is English.

It is not possible to mix Under-Graduate and Graduate courses. A student cannot select a course from two different years/ levels e.g. 3rd year UG students should take courses offered (in relevant semester) for 3rd year only.

The Program Office finalizes registration within 2 days of the semester. After registration, student is given roll number, email, Canvas and library access

### Grading System

Letter Grade	Masters Points	Bachelors Points	Description
A+	4.0	-	Outstanding
A	3.75	4.0	Excellent
A-	3.5	3.67	Very Good
B+	3.25	3.33	Good
B	3.0	3.0	Average
B-	2.75	2.67	Below Average
C+	2.5	2.33	Poor
C	2.25	2.0	Very Poor
F	0	0	Fail

### Study Expenses

**Summary of expenses (excluding Value Added Tax)** as applicable to exchange students are given below. VAT @5% is additional. Detailed notes on expenses are on provided on page-4.

#### I: Main expenses (Payable along with application before arrival at IMT Dubai)

A) Visa charges:	AED 4000 ( <i>Compulsory, non-refundable</i> )	} All students must pay AED 9000
B) Security Deposit:	AED 5000 ( <i>Compulsory, refundable</i> ) (covers library services & visa security)	

C) Health Insurance: AED 2038 (mandatory, see item 'c' page 4)

D) Accommodation: (optional but recommended, see item 'd' page 4)

Single Occupancy: AED 4315 per month payable in advance

Double Occupancy: AED 3375 per month payable in advance

#### II: Other expenses

Textbooks: On actuals basis, see item 'b' on page 4 for details



### Bank Details for remitting of expenses

Account Name: Institute of Management Technology FZ LLC  
Bank Name: Emirates NBD Bank PJSC, Mankhool Branch, Dubai, UAE  
IBAN Account Number (AED) AE70 0260 0010 1140 9872 502  
IBAN Account Number (USD) AE35 0260 0010 2140 9872 501  
SWIFT Code: EBILAEAD  
Three-Letter Economic code: REM

### Payment Portal for credit card

Use payment portal on IMT website (<https://www.imt.ac.ae/payment-portal/>) for paying through credit card.

Enrollment id: 'Exchange'

Fees type: "others"

### Details of Expenses

#### a) UAE Visa

IMT Dubai sponsors student visa for the duration of study at a cost of AED 4000. This amount covers visa processing, medical, Emirates ID fees and other miscellaneous charges. Students should send documents for Visa/ Entry permit well in advance. They will receive Entry Permits via email about two weeks before arrival.

- I. *Students must arrive/exit through Dubai International Airport (DXB) to avoid any immigration related issues.*
- II. *Post-arrival, resident visa stamp on the passport takes 2-3 weeks. Within 7 days of arrival, original passport and entry permit are collected from students for submission to government for various formalities such as medical test/ Emirates ID/ Visa stamping. Passports are returned to students after visa stamping.*
- III. *International students are not permitted to stay in the UAE on visit visa or tourist visa beyond a few weeks. They need to apply for IMT Dubai student visa or obtain long-term residency/ work permit to pursue full time studies.*
- IV. *If student opts for on-arrival visa to enter UAE, he must pay additional AED 1800 to convert on-arrival visa into a regular student residence visa. Extra amount covers government mandated charges pertaining to in-country visa amendments.*
- V. *As per government procedure, UAE residence visa is to be cancelled upon the completion of study period. For cancellation, student submits original passport, Emirates ID, health-card, and college ID at least one month prior to departure date. After visa cancellation, student can exit UAE within 10 days. An amount of AED 250 is deductible from the security deposit for various exit related clearances. Express cancellation is also available at extra cost.*



#### **b) Library/ Course Textbooks**

All students have access to library services. Smart e-books are available free of charge. However, you will have to pay in case you want personal copy of the textbook. Library assists in procuring the textbooks from its vendors on the specific request.



#### **c) Health Insurance**

UAE Government has made it mandatory to have health insurance before completing visa stamping on the passport. You must have a valid and adequate health insurance coverage for the duration of your stay in UAE. If your existing health insurance covers UAE, then submit a copy to get exemption. In the absence of it, you must opt for one-year insurance cover from the health insurance provider of IMT by paying AED 2038.



#### **d) Accommodation**

IMT Dubai offers a safe and comfortable living environment comprising well-equipped male/ female rooms (single, twin sharing) to accommodate 600+ students. Residences have common dining facilities, sports and recreational facilities. Asian food expenses are included in the lodging charges.

*On-campus accommodation is not mandatory but is recommended to maximize learning experience. Those opting for residence initially, but later choosing to move outside the campus will pay for one month at the minimum. Charges once paid are non-refundable. There is a facility to pay for the full semester at the concessional rate of AED 17250-Single occupancy and AED 13500- Double Occupancy.*

*As of now institute does not provide any transport facility from across the city. Students can use public transport that connects IMT Campus to Al Rashidiya metro station.*

#### **Information about IMT and Dubai**



#### **State of the Art Campus**

IMT Dubai is in Dubai International Academic City (DIAC), a special economic zone that hosts universities and other learning institutions. Campus spread over 250,000 square feet, offers superior academic, entertainment and residential facilities.



### Accreditations

At IMT Dubai, we have national and international accreditations that certify that academic curriculum is of the highest caliber, and of international standards.



- Accreditation by the Ministry of Education, UAE
- Accredited by International Assembly for Collegiate Business Education (IACBE).
- Member - European Foundation for Management Development (EFMD).
- Member - Association to Advance Collegiate Schools of Business (AACSB International)

### Dubai Advantage

As a truly dynamic and global city, Dubai presents many advantages to International students. It offers comfortable, secure and stable lifestyle with every imaginable convenience. It is home to over 206 nationalities, thereby offering a perfect example of coexistence of different cultures, religions and people. Many expatriates who come to live in Dubai often end up staying longer than they intended. Students enjoy the cosmopolitan and multicultural society in Dubai.

Dubai is an ideal location for MNCs operating in the region with more than a third of Fortune 500 companies represented here. In last 10-12 years, Dubai has witnessed developments in the finance, banking, real estate, hospitality. As a result, Dubai offers a wide range of employment opportunities to business graduates.

Dubai is strategically located at the crossroads of Europe, Central Asia, South Asia and Africa, granting it a cosmopolitan environment. The state has a diversified trade and tourism economy comprising prestigious companies and an ever growing and developing industry base, studying in Dubai offers a definitive advantage.